

OFFICE OF ECONOMIC OPPORTUNITY

**FY 2007 APPLICATION FOR FUNDING
(July 1, 2007 - June 30, 2008)**

**Weatherization Assistance Program
Heating and Air Repair and Replacement Program**

**North Carolina Department of Health and Human Services
Office of Economic Opportunity
2013 Mail Service Center
Raleigh, North Carolina 27699-2013
Telephone: (919) 715-5850
Fax: (919) 715-5855
Website: <http://www.ncdhhs.gov/oeo>**

SECTION I. IDENTIFICATION

Agency Name:

Mailing Address:

Street Address (if different from above):

Agency Email Address:

Agency Website:

Telephone Number:

Fax Number:

Board Chairperson:

Executive Director:

SECTION II. CERTIFICATION

THIS IS TO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE,
THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE
AND CORRECT AND RECEIVED APPROVAL FOR SUBMISSION BY
THE BOARD OF DIRECTORS OR DULY AUTHORIZED BODY.

Typed Name of Board Chairperson

Signature of Board Chairperson

Date of Certification

SECTION III. PROGRAM NARRATIVE

Needs Assessment, Resource Analysis and Service Plan

1. Describe the need for weatherization services in the area (s) served by your agency below (number of households in poverty, energy burden of low-income households, average energy expenditures of low-income families, number of families on agency priority waiting list, etc.). Attach a copy of your agency's prioritized weatherization waiting list at December 31, 2006 (include applicant's name, address, date of application, approval date, number of priority points, rank).

PROGRAM NARRATIVE (Cont.)

2. Identify all staff below that will be paid directly, in whole or in part, with weatherization and/or HARRP funds. Attach a current resume and job description for each individual and position listed (include program and technical training, certifications, licenses, etc.).

[illegible]

3. Attach an agency wide organization chart that includes all positions that are to be paid, directly or indirectly in whole or in part, with weatherization or HARRP funds.
4. Does your agency plan to subcontract weatherization work, including insulation work during FY 2007?
5. Identify below all firms, individuals that your agency currently contracts with to perform weatherization services including insulation installation and HVAC.

[illegible]

PROGRAM NARRATIVE (Cont.)

6. Describe how your agency ensures that prices paid for weatherization materials, supplies and services are fair and competitive.

7. Attach a copy of your agency's current Board approved procurement policies and procedures.

8. Identify additional resources to be mobilized or leveraged by your agency to assist in implementing the FY 2007 Weatherization and HARRP (agencies, programs and resources along with total value of expected contributions).

Agency/Program/ Group Name	Expected # Units	Value/Amount
Urgent Repair Program		
USDA Rural Development		
Volunteer Labor		
Donated Materials		
Owner Contributions		
Landlord Contributions		
Town or City Funds		
County Funds		
Other:		
Other:		

PROGRAM NARRATIVE (Cont.)

9. Identify training needs of current agency staff or subcontractor and staff in the table below.

Training Needs	Agency Technical Staff	Agency Admin/Program Staff	Subcontractor and Staff
Marketing and recruitment			
Eligibility requirements			
Energy bill analysis			
Building science basics			
Initial audit/inspection			
Work write up and cost estimates			
Consumer energy education			
Blower door diagnostics			
Combustion analysis			
Crew worker fundamentals			
Mobile home weatherization			
Air sealing			
Attic, wall and floor insulation			
Duct testing and sealing			
Base load measurement			
Lead safe weatherization			
Mold and moisture			
Other:			
Other:			
Other:			

10. Describe the local training and technical assistance activities that your agency plans to provide for staff and subcontractors, if applicable, utilizing Weatherization Training and Technical Assistance funds received during FY 2007 (identify tentative dates, topics, trainers and costs). ***Training sponsored directly by OEO should not be listed here.***

Topic	Date	Trainers	Costs
Total			